

**Directive No. 18/2023
of 30th January 2023
of the Rector of the Medical University of Lodz**

**amending the Directive No. 15/2022 of 23rd February 2022 of the Rector of the Medical
University of Lodz on the doctoral scholarship for doctoral students pursuing studies
at the International Doctoral School of the Medical University of Lodz
and on the announcement of consolidated text of the Directive**

Pursuant to Art. 23 item 1 in connection with Art. 209 of the Act of 20th July 2018 – Law on Higher Education and Science (Journal of Laws of 2022, item 574, as amended) and § 12 item 3 and § 13 item 2 of the Statutes of the Medical University of Lodz of 27th June 2019, as amended, in connection with the Regulation of the Minister of Science and Higher Education of 2nd January 2023, amending the Regulation on the amount of minimum basic remuneration for state university professors (Journal of Laws, item 16) and in connection with § 31 items 1-5 of the Rules and Regulations of the International Doctoral School, implemented under Resolution No. 289/2019 of 28th May 2019 adopted by the Senate of the Medical University of Lodz (consolidated text, Resolution No. 10/2022 of 31st March 2022 adopted by the Senate of the Medical University of Lodz), it is hereby ordered as follows:

§ 1

Directive No. 15/2022 of 23rd February 2022 of the Rector of the Medical University of Lodz on the doctoral scholarship for doctoral students pursuing studies at the International Doctoral School of the Medical University of Lodz is hereby amended:

1) § 2-4 shall read as follows:

„§ 2

The amount of the monthly doctoral scholarship shall be:

- 1) PLN 2667.70 gross – up to the month in which the mid-term evaluation was made;
- 2) PLN 4109.70 gross – after the month in which the mid-term evaluation was made.

§ 3

A doctoral student who holds a certificate of disability, a certificate of disability degree or a certificate referred to in Art. 5 and Art. 62 of the Act of 27th August 1997 on Professional and Social Rehabilitation and Employment of Disabled Persons receives a doctoral scholarship in the amount indicated in §2 point 1 increased by 30%, i.e.:

- 1) PLN 3468.01 gross – up to the month in which the mid-term evaluation was made;
- 2) PLN 4910.01 gross – after the month in which the mid-term evaluation was made.

§ 4

A doctoral student who is employed, following a successful mid-term evaluation, as an academic teacher or an academic staff member, for a number of hours exceeding 50% of the full time, receives a doctoral scholarship equal to 40% of the amount specified in §2 point 2, i.e. PLN 1643.88 gross.”;

- 2) in § 6 point 2, letter d shall read as follows:
„d) is the first author of at least one article published in the third year of study in an impact factor (IF) journal, included in the list of journals of the Journal Citation Reports (JCR) database.”;
- 3) in relation to point 2 of the Annex – “Application for awarding increased doctoral scholarship”, the following amendments are made.

§ 2

Consolidated text of Directive No. 15/2022 of 23rd February 2022 of the Rector of the Medical University of Lodz on the doctoral scholarship for doctoral students pursuing studies at the International Doctoral School of the Medical University of Lodz, including the amendments stipulated in § 1, is enclosed as the Annex hereto.

§ 3

The Directive becomes effective upon being signed, and shall be legally binding from:

- 1) in the case of amendments stipulated in § 1 point 1 – from 1st January 2023;
- 2) in the case of amendments stipulated in § 1 point 2 – from 1st October 2023.

RECTOR: *Prof. Radziszław Kordek, MD, PhD*

Promulgation of the legal act:

- Intranet/Public Information Bulletin

**Directive No. 15/2022
of 23rd February 2022
of the Rector of the Medical University of Lodz**

**on the doctoral scholarship for doctoral students pursuing studies
at the International Doctoral School of the Medical University of Lodz**

(consolidated text)

Pursuant to Art. 23 item 1 in connection with Art. 209 of the Act of 20th July 2018 – Law on Higher Education and Science (Journal of Laws of 2021, item 578, as amended) and § 12 item 3 and § 13 item 2 of the Statutes of the Medical University of Lodz of 27th June 2019, as amended, in connection with § 31 items 1-3 of the Rules and Regulations of the International Doctoral School, implemented under Resolution No. 289/2019 of 28th May 2019 adopted by the Senate of the Medical University of Lodz (i.e. Resolution No. 10/2022 of 31st March 2022 adopted by the Senate of the Medical University of Lodz), it is hereby ordered as follows:

§ 1

1. The Directive specifies the amount of the doctoral scholarship for doctoral students pursuing studies at the International Doctoral School of the Medical University of Lodz, hereinafter referred to as the "Doctoral School", as well as the amount, criteria and the procedure for awarding an increased doctoral scholarship, depending on a student's achievements.
2. The provisions of the Directive shall not apply to doctoral scholarship paid as part of programmes financed with external funds.

§ 2

The amount of the monthly doctoral scholarship shall be:

- 1) PLN 2667.70 gross – up to the month in which the mid-term evaluation was made;
- 2) PLN 4109.70 gross – after the month in which the mid-term evaluation was made.

§ 3

A doctoral student who holds a certificate of disability, a certificate of disability degree or a certificate referred to in Art. 5 and Art. 62 of the Act of 27th August 1997 on Professional and Social Rehabilitation and Employment of Disabled Persons shall receive a doctoral scholarship in the amount indicated in §2, point 1 increased by 30%, i.e.:

- 1) PLN 3468.01 gross – up to the month in which the mid-term evaluation was made;
- 2) PLN 4910.01 gross – after the month in which the mid-term evaluation was made.

§ 4

A doctoral student who is employed, following a successful mid-term evaluation, as an academic teacher or an academic staff member, for a number of hours exceeding 50% of the full time, receives a doctoral scholarship equal to 40% of the amount specified in §2 point 2, i.e. PLN 1643.88 gross.

§ 5

1. The amount of doctoral scholarship may depend on a doctoral student's achievements.
2. The amount of doctoral scholarship may be increased by PLN 1000 gross per month, in compliance with the rules specified herein.
3. Doctoral scholarship increased by the amount specified in item 2, hereinafter referred to as the „increased scholarship”, may be awarded to 3rd and 4th year doctoral students of the Doctoral School, subject to item 4, having outstanding achievements in terms of curriculum-based learning outcomes and research studies, whose scholarship is not financed with external funds.
4. The increased doctoral scholarship may be received by no more than three 3rd year doctoral students and three 4th year doctoral students.
5. The increased doctoral scholarship shall be the sum of the amount of the scholarship referred to in §2 point 2, §3 point 2 or §4 and the amount referred to in item 2.
6. The increased doctoral scholarship shall be awarded on a doctoral student's application filed with the Office of Doctoral Studies by 15th October. The application form specimen is enclosed as the Annex hereto.

§ 6

Provided that all the following requirements are met, an increased doctoral scholarship may be awarded to:

- 1) a 3rd year doctoral student who:
 - a) submitted the annual reports for the first and second year of study at the Doctoral School by 30th August;
 - b) was awarded credits for the courses specified in the curriculum within the set time limit,
 - c) obtained an overall average grade of at least 4.5 for credit courses and examinations in the first and second year of study,
 - d) obtained a satisfactory mid-term evaluation result,
 - e) is the author of at least one article published in an impact factor (IF) journal, included in the list of journals of the Journal Citation Reports (JCR) database;
- 2) a 4th year doctoral student who:
 - a) submitted the annual report for the third year of study at the Doctoral School by 30th August,
 - b) was awarded credits for the courses specified in the curriculum within the set time limit,
 - c) obtained an average grade of at least 4.5 for credit courses and examinations in the third year of study,
 - d) is the first author of at least one article published in the third year of study in an impact factor (IF) journal, included in the list of journals of the Journal Citation Reports (JCR) database.

§ 7

1. In the case of 3rd year doctoral students, the increased scholarship is awarded according to a ranking list based on point scores calculated using the following criteria:
 - 1) the overall average grade for the first and second year of study - number of points equal to the average;
 - 2) scientific achievements of a doctoral student in the first and second year of study:
 - a) research articles specified in a doctoral student's annual report and published in:
 - a scientific impact factor (IF) journal, included in the list of journals of the JCR database (the doctoral student is the first author) - 10 points,
 - a scientific impact factor (IF) journal, included in the list of journals of the JCR database, of which the doctoral student is a co-author - 6 points,
 - b) active participation in conferences, symposia, scientific conventions:
 - national (not more than two conferences, symposia or conventions):
 - for delivering a scientific paper - 2 points,
 - for a presentation prepared in the form of a poster - 1 point,
 - international (not more than three conferences, symposia or conventions):
 - for delivering a scientific paper – 3 points,
 - for a presentation prepared in the form of a poster – 2 points,
 - c) scientific internships related to the doctoral dissertation, lasting at least one month:
 - national – 1 point,
 - international – 3 points,
 - d) research projects or grants in which a doctoral student performs the function of a manager, particularly those financed by the Foundation for Polish Science, the National Science Centre, the National Centre for Research and Development, the Minister of Higher Education and Science:
 - in the 1st year of a project or grant implementation – 10 points,
 - in each following year of a project or grant implementation – 5 points,
 - e) inventions – 5 points,
 - f) activity for the Doctoral Student Government of the Medical University of Lodz:
 - confirmed active participation in one initiative of the Doctoral Student Government – 1 point,
 - confirmed active participation in more than one initiative of the Doctoral Student Government – 2 points.
2. In the case of 4th year doctoral students, the increased scholarship is awarded according to a ranking list based on point scores calculated using the following criteria:
 - 1) the average grade for the third year of study - number of points equal to the average;
 - 2) scientific achievements of a doctoral student in the third year of study:
 - a) research articles specified in a doctoral student's annual report and published in:
 - a scientific impact factor (IF) journal, included in the list of journals of the JCR database (the doctoral student is the first author) - 10 points,
 - a scientific impact factor (IF) journal, included in the list of journals of the JCR database, of which the doctoral student is a co-author - 6 points,
 - b) active participation in conferences, symposia, scientific conventions:
 - national (not more than two conferences, symposia or conventions):
 - for delivering a scientific paper – 2 points,
 - for a presentation prepared in the form of a poster – 1 point,
 - international (not more than three conferences, symposia or conventions):

- for delivering a scientific paper – 3 points,
 - for a presentation prepared in the form of a poster – 2 points,
 - c) scientific internships related to the doctoral dissertation, lasting at least one month:
 - national – 1 point,
 - international – 3 points,
 - d) research projects or grants in which a doctoral student performs the function of a manager, particularly those financed by the Foundation for Polish Science, the National Science Centre, the National Centre for Research and Development, the Minister of Higher Education and Science:
 - in the 1st year of a project or grant implementation – 10 points,
 - in each following year of a project or grant implementation – 5 points,
 - e) inventions – 5 points,
 - f) activity for the Doctoral Student Government of the Medical University of Lodz:
 - confirmed active participation in one initiative/form of operation of the Doctoral Student Government – 1 point,
 - confirmed active participation in more than one initiative/form of operation of the Doctoral Student Government – 2 points.
3. The increased doctoral scholarship may be awarded to a doctoral student who has received a total of at least 30 points.
 4. In the case of obtaining the same number of points by many doctoral students, the place on the ranking list shall be determined based on the number of points awarded for scientific achievements.

§ 8

1. A doctoral student is obliged to document their scientific achievements by submitting:
 - 1) with regard to authorship or co-authorship of research articles - a copy of a page of a scientific journal, including the title of the journal, full name(s) of the author(s), title of the research article, year and month of issue;
 - 2) with regard to presentations at conferences, symposia or scientific conventions - a certificate or a statement of the organizer of a scientific conference confirming that a doctoral student delivered a scientific paper or prepared a presentation in the form of a poster;
 - 3) with regard to internships - a confirmation of internship completion in the form of a report certified by the host party;
 - 4) with regard to research projects - a grant agreement or information containing the title of the grant, the grant agreement number and the name of the financing institution;
 - 5) with regard to inventions – information on filing a patent application with the Patent Office of the Republic of Poland by the Medical University of Lodz, including the application number given by the Patent Office of the Republic of Poland.
2. A doctoral student is obliged to document their activity for the Doctoral Student Government of the Medical University of Lodz by submitting a certificate issued by the Chairperson of the Doctoral Student Government and confirming:
 - 1) active participation in preparation of events, trips and conferences organized by the Doctoral Student Government;
 - 2) active participation in works of the Committee of the Doctoral Student Government, the College of Year Representatives and other collective bodies or units;

- 3) representing the University at conventions and meetings of the Polish National Association of PhD Candidates and PhD Forum of Medical Universities.

§ 9

1. The increased doctoral scholarship is awarded by the Rector upon the recommendation of the Scholarship Committee for the International Doctoral School, appointed by the Rector, hereinafter referred to as the "Committee".
2. The Committee consists of the following members:
 - 1) Head of the Doctoral School – as the Chairperson;
 - 2) at least one academic staff member representing each of the following scientific disciplines, i.e. pharmaceutical sciences, medical sciences, and health sciences, and holding the degree of *doktor habilitowany* [habilitated doctor] at least;
 - 3) a representative of doctoral students pursuing studies at the Doctoral School, appointed by the Doctoral Student Government of the Medical University of Lodz.
3. The Committee shall prepare ranking lists of 3rd and 4th year doctoral students and submit the Rector recommendations in respect of granting the increased doctoral scholarship.
4. A request for reconsideration of the application for awarding increased doctoral scholarship may be filed with regard to the Rector's decision. The request should be submitted within 14 days of the receipt of the decision.
5. The increased doctoral scholarship shall be paid to:
 - 1) 3rd year doctoral students – from the month following the month in which the mid-term evaluation was made,
 - 2) 4th year doctoral students – from December in the calendar year in which it was awarded till the end of the academic year in which it was awarded.

§ 10

1. In all matters concerning the doctoral scholarship that are not settled herein, the provisions of the Act - Law on Higher Education and Science and the Rules and Regulations of the International Doctoral School shall apply.
2. Directive No. 15/2022 of 23rd February 2022 of the Rector of the Medical University of Lodz on the amount of the doctoral scholarship for doctoral students pursuing studies at the International Doctoral School of the Medical University of Lodz hereby expires.

§ 11

The Directive becomes effective on 1st October 2022.