Annex No. 1

to the Rules and Regulations

on awarding grants for co-financing

international research trips under

the Polish National Agency for Academic Exchange

at the Medical University of Lodz

Lodz, date………………………………………

**APPLICATION FOR CO-FINANCING OF**

**INTERNTIONAL RESEARCH TRIPS UNDER THE POLISH NATIONAL AGENCY FOR ACADEMIC EXCHANGE**

**“STER - INTERNATIONALISATION OF DOCTORAL SCHOOLS” PROGRAMME**

**in the academic year 20..../20....**

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 forename and surname of the doctoral student* *Student* *Register no.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*scientific discipline the year of studies*

**INFORMATION CONFIRMING FULFILMENT OF REQUIREMENTS**

**BY THE DOCTORAL STUDENT**

I declare that I fulfil the following requirements to be awarded a mobility grant under the Polish National Agency for Academic Exchange “STER – Internationalisation of Doctoral Schools” programme

I am a PhD student at the International Doctoral School of the Medical University of Lodz;

I am planning to go on a research trip with the aim of cooperation with a foreign

scientific institution;

I cooperate with a supervisor employed in a foreign scientific institution, appointed by the Director of the Doctoral School;

I am pursuing a doctoral project in international cooperation with the aim of obtaining a joint degree/double degree – on the basis of an agreement confirming the cooperation between the University and a foreign scientific institution;

I have not yet received funds for a trip within the “STER – Internationalisation of Doctoral Schools” programme at the Medical University of Lodz.

……………………………………………….

*legible signature of the doctoral student*

|  |
| --- |
| **PART A: To be filled in by the doctoral student** |
| Country of the trip…………………………………………………………...…………………………………………………………… |
| Number of months …………………………………………………………………...…………………………………………. |
| **PART B: To be filled in by staff of the International Project Department** |
| Distance (in km) ………………………………………………………..............................................................................  The amount of awarded grants for co-financing of travel costs, health insurance, third-party liability insurance, insurance  against accidents, visa fees and fees related to legalisation of stay: ……………………………………………………………………………………………………………………………..  The amount of the grant for board and lodging of a doctoral student in a foreign hosting institution: …………………………………………………………………………………………………………………………….. |
| The total amount of the grant for co-financing of the trip: ……………………………………………………………………………………. |
| *……………………………………………….*  *signature and stamp of an employee*  *of the International Project Department* |

**EVALUATION OF AN APPLICATION FOR CO-FINANCING AN INTERNATIONAL RESEARCH TRIP**

(*To be filled in by the doctoral student and the Committee***)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Scientific achievements of the doctoral student in the International Doctoral School of the Medical**  **University of Lodz** | | | |
| **Scientific articles, as indicated in the PhD student’s annual report, published or accepted for publication in a scientific journal with the IF citation index, included in the list of journals in the JCR database, in which the PhD student:** | **Annex number to**  **the application** | **Publication status and year**  (accepted for publication/  published/ academic year of publication) | **Points awarded**  (*to be completed by the Committee*) |
| is the first author – 5 points per article |  |  |  |
| is the co-author – 3 points per article |  |  |  |
| **Past trips related to preparation of the doctoral dissertation** | **Annex number to**  **the application** | **Form of internship/academic year**  **(national/foreign)** | **Points awarded**  (*to be completed by the Committee*) |
| Trips lasting more than 14 days (country, city, length of stay, purpose of stay) – 4 points for a trip |  |  |  |
| **Active participation in international conferences, symposia, scientific congresses** | **Annex number to**  **the application** | **Form of participation**  **/ academic year** | **Points awarded**  (to be completed by the Committee) |
| for delivering a scientific paper – 2 points (up to 3 papers) |  |  |  |
| 1 point for a presentation made in the form of poster (up to 2 posters) |  |  |  |
| **Participation in international research projects** | **Annex number**  **to the application** | **Type of patent**  **(national/foreign)** | **Points awarded**  (to be completed by the Committee |
| participation in international research projects – 5 points for a project |  |  |  |
| **Plan of the international research trip** | | | |
| **Plan of the trip** | | **Length of trip, rank of hosting institution** | **Points awarded**  (to be completed by the Committee) |
| the purpose and research programme, expected benefits for the doctoral student and the University, rank of the hosting institution, i.e. position of the University in the current Academic Ranking of World Universities (the Shanghai Ranking) – up to 20 points | |  |  |
|  | | **In total** |  |
| **Annexes to the application** | | | |
| **I attach to this application:** | | | **Annex number to**  **the application** |
| a detailed plan of the trip, specifying the purpose of the research, the research programme, expected benefits for the doctoral student and the University, as well as information, confirmed by signatures of the Polish supervisor and the supervisor employed at the foreign scientific institution, about the aim of obtaining of a joint or double degree | | |  |
| Curriculum Vitae of a supervisor employed at a foreign scientific institution and his/her consent to take the doctoral student under his/her care | | |  |
| a list of the doctoral student’s academic achievements (according to the criteria specified in § 6, Point 2, Sub-point 1 of the Rules and Regulations) | | |  |
| a statement on processing of personal data in connection with implementation of the Project and an additional consent to the processing of personal data | | |  |

**POINTS AWARDED BY THE COMMITTEE:**

The total number of points obtained by the doctoral student: ………………………………….

The position in the ranking list:.………………………………………………………………..

The rank of the hosting institution (the current position in the Academic Ranking of World Universities – the Shanghai Ranking): ………………………………………………………….

**COMMITTEE MEMBERS:**

1. ………………………. − Director of the International Doctoral School of the Medical University of Lodz (Chairman),
2. Academic teachers:
3. …………………….. − representing Pharmaceutical Sciences,
4. …………………….. − representing Medical Sciences,
5. …………………….. − representing Health Sciences.

**AWARDS GRANTS FOR CO-FINANCING OF INTERNATIONAL RESEARCH TRIP UNDER THE “STER” PROGRAMME IN THE ACADEMIC YEAR 20...../20......**

**DOES NOT AWARD GRANTS FOR CO-FINANCING OF INTERNATIONAL RESEARCH TRIP UNDER THE “STER” PROGRAMME IN THE ACADEMIC YEAR 20...../20......**

..………………………..………..……………………………………………..

(*a name stamp and signature of the Committee member*)